

33rd Meeting of the HPH General Assembly

22 November 2023, 8:00 – 11:30 CET



International Network of
Health Promoting Hospitals
& Health Services

In Attendance:

VS	Veronika Stejskalová, Czech Republic*
GSV	Gabriella Szörényiné Ványi, Hungary
DLZ	Diane Levin-Zamir, Israel
CA	Cristina Aguzzoli, Italy*
GF	Giulio Fornero, Italy*
MF	Mitsuhiko Funakoshi, Japan*
KK	Katsunori Kondo, Japan
JL	Jaekyung Lee, Korea*
EM	Elke Miedema, Netherlands
GW	Gladys Wong, Singapore
JM	Johnson Mubatsi, Uganda
JG	James Glover, Ireland
HV	Hans Verrept, Belgium
AS	Alan Siu, Hong Kong*
MC	Mila Cizkova, Czech Republic*
GV	Giuseppina Viola, Piemonte, Italy
WO	Wafa Omar
CI	Cristina Iniesta Blasco*
MBT	Murad Bader Mahmoud Al Tardi, UAE*
DP	Diane Paz
SC	Shu-Ti Chiou, Taiwan
CD	Christina Dietscher, Austria
TSS	Taif Sabah Nafa Al Sarraj, UAE

HPH Governance Board

RH	Ralph Harlid, Vice-Chair, Sweden*
MH	Marianne Hochet, France*
MNL	Ming-Nan Lin, Taiwan*
IS	Ilaria Simonelli, Trentino, Italy*
NP	Nina Peränen, Finland*
MK	Margareta Kristenson

International Conference Secretariat

BM Birgit Metzler, Austria

International HPH Secretariat

OG Oliver Groene, CEO

FH Fatima Haering, Coordinator

* Attendee is eligible to vote on behalf of a National/Regional HPH Network

(8:00) Welcome, GB Vice-Chair, Ralph Harlid (attachment 1)

RH welcomed and formally opened the meeting.

Decisions

The assembly unanimously accepted the May 2023 meeting report and endorsed the agenda for the ongoing session.

(8:05) Reflections from the past GB chair on the HPH Network, M Kristensen

MK shared her profound insights and experiences spanning the HPH Network's 30-year history. Having served as a coordinator in Sweden during the pilot phase, she later assumed the role of National Coordinator when the network officially took shape.

She dedicated six years to the Governance Board, progressing from a member to eventually becoming the Chair. For the past three years, she graciously served as the Past Chair. As she bid farewell to her role within the network, she reflected on the milestones achieved, imparted invaluable advice, and expressed heartfelt well-wishes for the network's future. Members lauded her dedication to the HPH network and wished her all the best for the future. Notwithstanding her retirement from the Past Chair role, members hoped for her contribution to the range of HPH activities currently in progress.

(8:15) Report from the Governance Board, GB Vice-Chair Ralph Harlid

RH gave a short overview of the GB activities since the last GA in May 2023. Key activities include:

- › Facilitated renewal procedure
- › Advised on renewal/approval of new/existing task forces
- › Approved minor updates to the constitution (to be voted in March '24)
- › structured contract renewal of the Hamburg Secretariat
- › Discussed the fee structure
- › Discussed and recommended on collaboration agreements
- › Reviewed conference proposals
- › Approved new members and networks
- › Prepared GB Nominations

(08:25) Report from the HPH Treasurer, O Groene (on behalf of S Fawkes)

OG presents the HPH income and expenditure report and the external auditors' report on behalf of SF. The following accounts were presented:

	2019	2020	2021	2022
Income	25.000€	176.977€	156.762€	163.050€ (invoiced: 168,350€)
Other income			10.000€ (reallocated budget, for eCommunity)	0€
Expenditure	42.309€	142.347€	141.811€	156.370€
Surplus	-17.309€	34.630€	14.951€	6.680€

- All items were expected and within normal range
- HPH Secretariat costs were fully in line with contract
- Narrowing gap between invoiced income and real income → active membership
- Network income higher in 2020 because of time-lag in transferring 2019 funds
- Secretariat expenditure higher in 2022 because of reallocated 2021 budget, as approved

The external auditor assessed all income and expenditure statements and came in its independent report to the following conclusion: “we have audited the HPH income statement and project accounts for membership fees received from HPH for the periods from 1 January – 31 December 2022. In our opinion, the income statement is correct in all material respects.”

Based upon her own assessment and the report from the external auditor, the Treasurer recommended that GA members approve the 2022 accounts.

Decision

The GA approved the HPH 2022 accounts through voting (see Appendix).

(08:40) Election of the Governance Board Members, Election Committee

With two seats becoming available at the GB this year, the Secretariat received two nominations:

- *Dr Cristina Aguzzoli*, a physician in charge of Health Promotion at the Health Directorate of the Regional Authority for Coordination of Health Trust - ARCS- in Friuli Venezia Giulia, coordinates the HPH network of Friuli Venezia Giulia Region (Italy), becoming in 2022 leaders of the Italian HPH networks. Specialist in Hygiene and Preventive Medicine with a Master's in Psychoneuroimmunology at the La Sapienza University of Rome, cooperates with the Open Academy of Medicine in Venice and the National Institute of Health. Since 2020, she has led "Taking Care of Those Who Care", a project to recover the psycho-physical well-being of the staff.

- *Dr Jaekyung Lee*, an Internal Medicine and Gastroenterology specialist, graduated from the College of Medicine, Seoul National University, and got a PhD from SNUH & SNU. She works in Comprehensive Health Care, Cancer Screening, and Endoscopic Procedures and is the National Coordinator for the HPH Network of Korea.

Decision

CA and JKL secured their positions as Governance Board (GB) members. Additionally, IS was successfully re-elected as a GB member (see Appendix).

(09:00) Introduction of the Chair of the Scientific Committee of the HPH Conference (C Dietscher)

C. Dietscher, from the Austrian Ministry of Health, briefly introduced herself to the General Assembly. She is set to assume the role of the Chair of the Scientific Committee, succeeding Peter Nowak. In addition to her role as the committee chair, she will also serve as an observer on the Governance Board.

(9:15) Task Force Presentations, S Chiou, J Glover, H Verrept, G Fornero

Presentation and renewal of the TF-HPH and Age-Friendly Healthcare, Shu-Ti Chiou

SC delivered a comprehensive presentation on the Task Force on Age-Friendly Healthcare, elucidating its scope and purpose and highlighting its collaborative efforts with notable entities, including HPH, IHI US, IHF, WHO, and UN-Habitat. A webinar on integrated healthy ageing, featuring expert speakers, was scheduled for 23 November 2023. She acknowledged the fundamental technical support and platform provided by the HPH Secretariat.

Decision

The GA approved the renewal of the Task Force on Age-friendly healthcare through voting (see appendix).

Presentation and renewal of the TF Migration, Equity and Diversity; James Glover and Hans Verrept

As new leads of the Task Force, JG and HV introduced the comprehensive Action Plan for 2024-26, outlining a self-assessment tool consisting of five standards for equity in healthcare for migrants and vulnerable groups. The three-year plan encompassed updating equity standards, recruiting task force members, and project planning in the first year, followed by fieldwork and data collation in the second year and concluding with the publication, identification of innovative practices, and evaluation in the third year.

Decision

The General Assembly, through a voting process, approved the renewal of the Task Force on Migration, Equity, and Diversity (see Appendix).

Presentation of the Taskforce on the Relationship between Culture and Health, Giulio Fornero, Piemonte HPH Network, Italy

GF provided an update on the task force's activities and the initiatives of the Piemonte HPH Network. An upcoming event scheduled for spring in Turin, focusing on the Relationship between Culture and Health, was highlighted. This event is set to involve public and private entities that have dedicated years to this subject, including ISS- *Istituto Superiore Sanità*, CCW- *Cultural Welfare Center*, DoRS – *Documentation Center for Health Promotion of the Piedmont Region*, and UNITO- *University of Turin*.

The task force will engage with arts in health research, outlining five broad categories:

- Performing arts (e.g., music, dance, theatre, singing, and film).
- Visual arts, design, and craft (e.g., crafts, design, painting, photography, sculpture, and textiles).
- Literature (e.g., writing, reading, and attending literary festivals).
- Culture (e.g., visiting museums, galleries, art exhibitions, concerts, theatre, community events, cultural festivals, and fairs).
- Online, digital, and electronic arts (e.g., animations, filmmaking, and computer graphics).

Decision

The formal approval of this task force will take place during the next GA.

(9:55) Presentations from General Assembly, G Szörényiné Ványi, M Funakoshi, M Tardi

Presentation from Gabriella Szörényiné Ványi, Moritz Kaposi General Hospital, Hungary

GSV highlighted significant milestones achieved by the Prevention and Health Promotion Office. Key activities included the successful implementation of the 'Healthy Kapsovar-2030' program, initiatives for the renewal and development of health-promoting staff, and the commendable effort of translating HPH standards into the Hungarian language.

Discussion

GSV proposed the establishment of a Task Force on workplace health promotion within the international network of HPH. This proposed Task Force aims to collect and share global best practices on workplace health promotion. The comprehensive proposal for this Task Force is scheduled for deliberation and formal approval at the next General Assembly in 2024.

Presentation from Mitsuhiro Funakoshi, Japan HPH Network

MF provided a comprehensive overview of the Japanese HPH Network, which was established in 2015 and is currently the second largest HPH network. The Japanese HPH Network conducts two significant events annually: the Fall Annual Conference and the Spring Seminar in April. These events encompass plenary sessions, posters, and workshops addressing contemporary health promotion topics.

Presentation from Murad Al Badar Tardi and Taif Al Sarraj, UAE HPH Network

TSS and MDT presented an informative session on the Abu Dhabi healthcare system and the health-promoting initiatives undertaken by member hospitals. The UAE HPH Network is the newest addition to the international HPH community.

The highlighted activities within member hospitals include:

- Diabetes Education Program
- Pre- and Post-Natal Lactation Education
- Patient Support Groups and Self-Care Activities
- Patient Education Resources

Discussion:

RH expressed joy at the inclusion of the UAE in the HPH network. This inclusion is an opportunity to foster knowledge-sharing among countries, providing a valuable platform for mutual learning and collaboration.

(10:35) International HPH Secretariat Update, O Groene, F Haering

The General Assembly received an update on the recent activities of the International HPH Secretariat. Key highlights included:

Overview of International HPH Secretariat Activities:

O Groene provided a detailed update on the International HPH Secretariat's recent activities. This encompassed general administration tasks, website and social media management, preparation and execution of monthly Governance Board (GB) meetings, expansion of the eCommunity, and collaborative initiatives with WHO and external partners.

Policy Briefs and Collaborations:

The Secretariat is producing a series of policy briefs on pertinent topics, scheduled for publication early next year. This effort signifies an exciting collaboration opportunity with the WHO collaborating centre and WHO EURO.

Membership Overview (As of November 2023):

- › Total Members: 552
- › Composition: 77% hospitals, 21% health services, 2% affiliates
- › National/Regional Networks: 18
- › Represented Countries: 35

Membership Fee Consideration:

Reflecting the global inflation, increased costs, and reduction in total members due to the restructuring at the level of national/regional networks, a proposal for incrementing the annual membership fee, which has been unchanged for almost fifteen years, was discussed. For this purpose, a working group was formed to assess the fee structures, and HPH Secretariat also surveyed coordinators in May 2023.

Considering all aspects, the GB recommended a 10% increase in the annual fee in 2024 as a short-term measure. Future adjustments, whether yearly or stepwise over three years, are yet to be determined. To enhance billing transparency, it is also proposed to include an inflation index based on the country where the secretariat is located.

Discussion

Members engaged in a thorough discussion on the proposed fee adjustments. The majority expressed support for the Governance Board's recommendation. The decision was put to a vote and was officially approved, with details available in the attached appendix.

(11:20) Conference Secretariat Update, B Metzler, K Kondo

Report on the International HPH Conference in Vienna, Austria, 2023

BM shared a detailed report on the event, highlighting that it marked the first hybrid conference for HPH. The conference boasted five plenary sessions featuring 19 esteemed international speakers and panellists. A staggering 670 abstracts were submitted from over 27 countries, with an impressive 60% acceptance rate, resulting in 405 abstracts being presented across 23 oral sessions, 11 mini oral sessions, and a virtual poster gallery.

Evaluation results from 119 respondents indicated a high satisfaction rate, with 92% rating the conference as either good or excellent. Participants praised the invaluable in-person meetings and collaborations, emphasising the unique advantages of such interactions over online events. Areas identified for improvement included the information flow and the presentation format of posters, which was suggested to incorporate both on-site and electronic displays in a dedicated room to facilitate meaningful discussions.

Update on the International HPH Conference in Hiroshima, Japan, 2024

KK proceeded to present a draft outlining the scope and purpose of the upcoming 30th International HPH Conference scheduled to take place in Hiroshima, Japan, from 6th to 8th November 2024.

The city's historical significance, being the only nation to have experienced nuclear bombing, forms the backdrop for the conference, which aims to provide a platform for reevaluating the foundations of health within a peaceful society. The working title for the event is 'Health promotion toward health equity.' KK detailed the main topics for plenary sessions and the venue arrangements and highlighted famous sites that participants can explore.

Discussion

The General Assembly expressed enthusiasm and excitement about the proposed conference in Hiroshima, acknowledging its unique and meaningful theme.

BM then took the opportunity to request the coordinators to declare their interest in hosting future conferences beginning from the year 2025. This strategic planning ensures a successful series of International HPH Conferences, fostering collaboration and knowledge exchange in health promotion.

AOB/Open Discussion, all

None.

(11:55) Closing words, R Harlid

In the final moments of the meeting, RH extended gratitude to the General Assembly (GA) and the Secretariat for their active participation and contributions, acknowledging the collective efforts that had resulted in yet another highly productive session. With genuine appreciation, RH thanked all attendees and conveyed best wishes.

The meeting closes at 12:00 CET.

Actions items:

	What?	Who?
1	<p>Declaration of interest in joining the Task Force on Migration, Equity and Diversity.</p> <p>MED-TF web page: https://www.hphnet.org/task-force-hph-migration-equity-diverstiy/</p> <p>Contact: Diversity.HR@hse.ie</p>	all
2	<p>Declaration of interest in joining the Task Force on Culture and Health (after the next GA)</p> <p>Contact: g.fornero@camminare-insieme.it, gviola@aslcn2.it</p>	all
3	<p>Declaration of interest in hosting International HPH Conference 2025 and beyond</p>	all

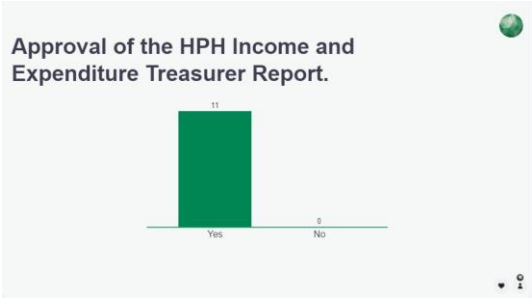
Appendix

Figure 1 Icebreaker activity responses; sharing a fun fact about oneself.

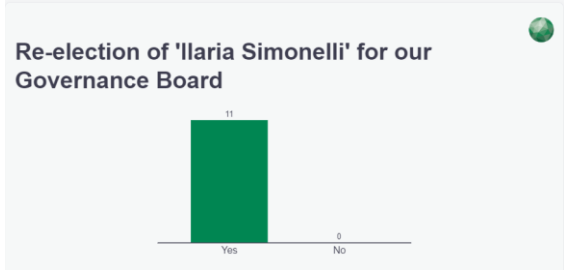
Share a 'funfact' about yourself!
5 responses

- I am always regarding myself 28 years old
- I sing very loud when I'm driving car :)
- I feel great
- I argued with my daughter this morning about choosing breakfast over make-up :-)
- I sing in the morning

Approval of the HPH Income & Expenditure Report:

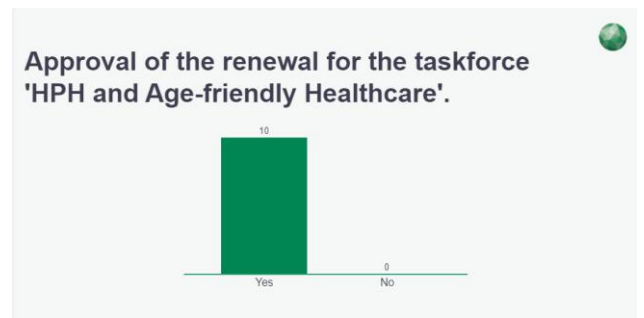
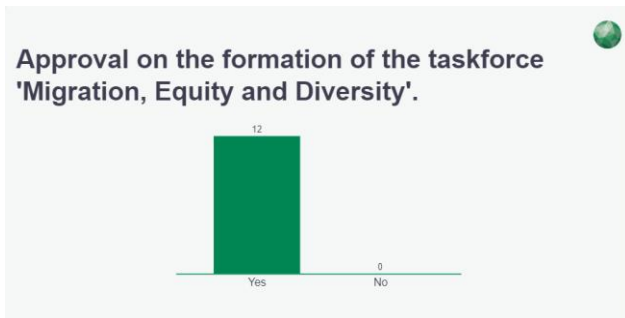


Approval of nominees for the Governance Board:



Note (The Number of coordinators present during the GA who were eligible to vote was 12)

Approval/Renewal of the Taskforces:



Increment of the HPH Membership Fee:

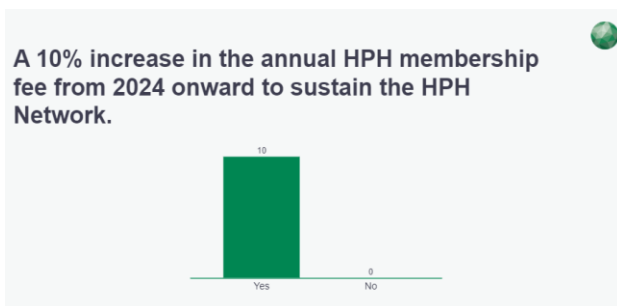


Figure 3 Group photo of GA Participants

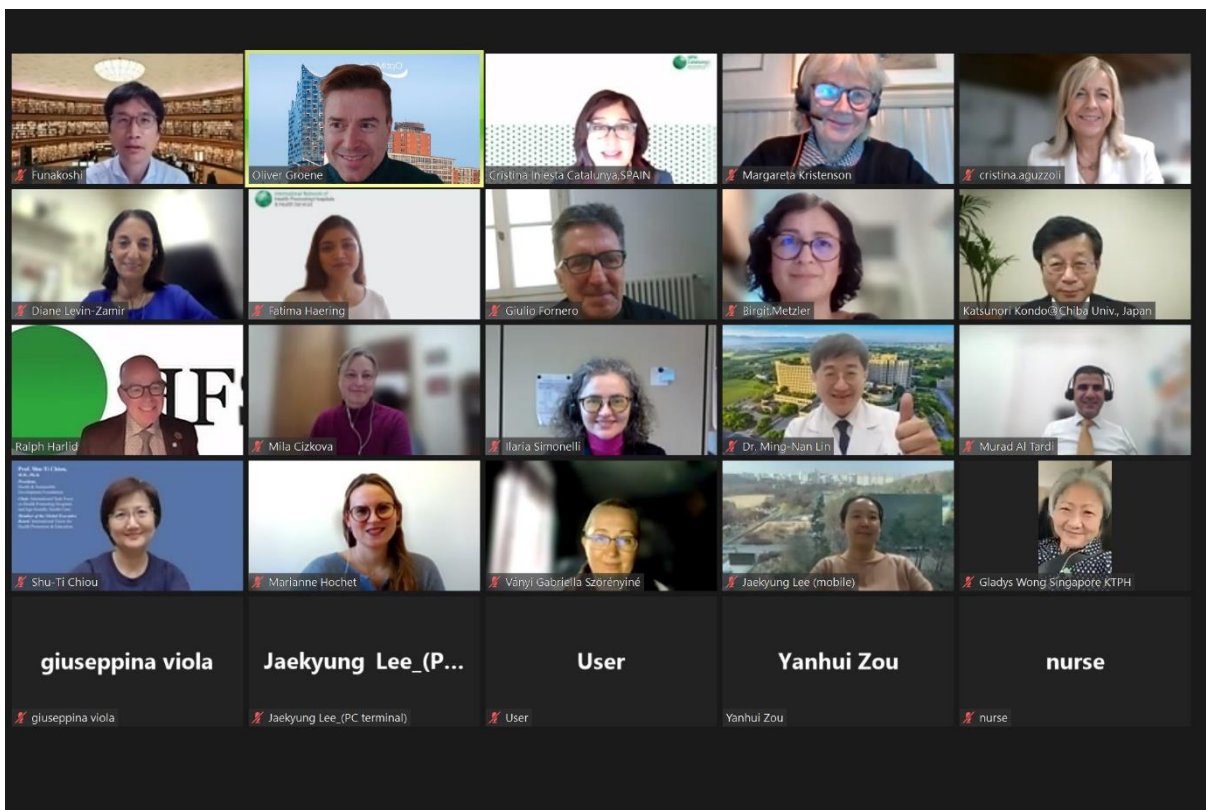
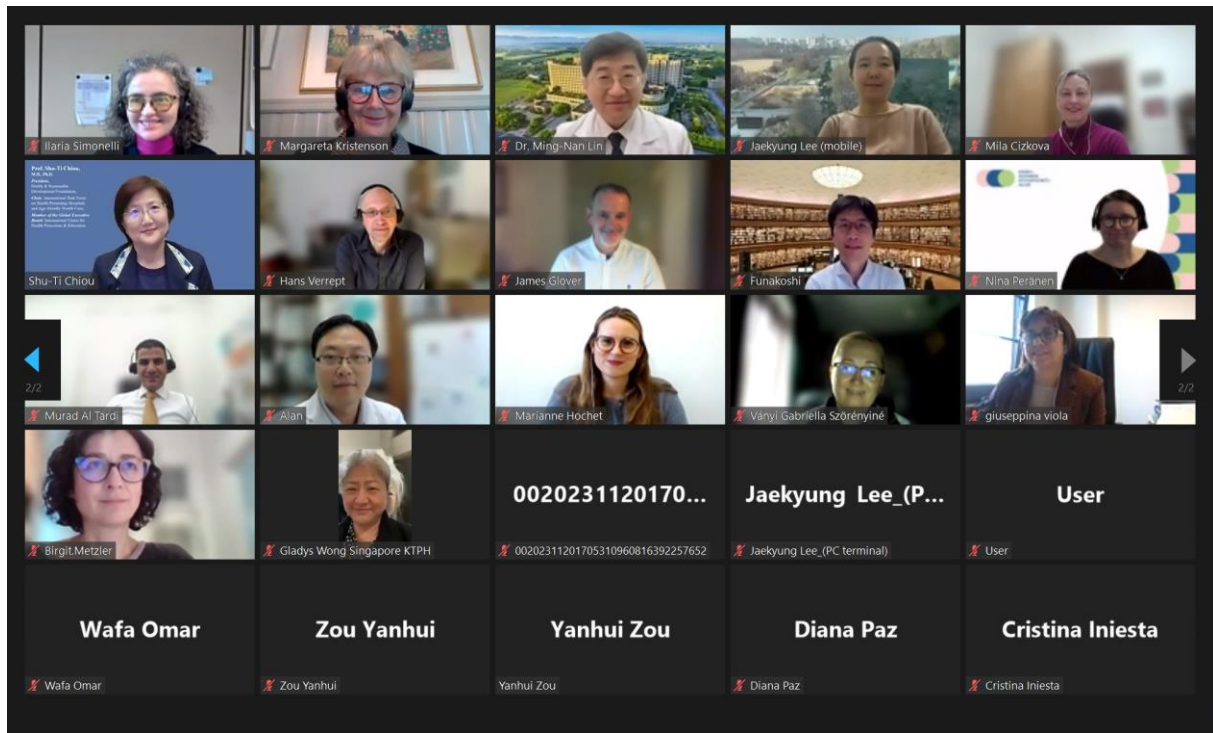


Figure 4 Group photo of GA Participants



Written by: Fatima Haering and Oliver Groene, International HPH Secretariat