

32nd Meeting of the HPH General Assembly

5 May 2023, 8:00 – 11:30 CET



International Network of
Health Promoting Hospitals
& Health Services

In Attendance:

VS	Veronika Stejskalová, Czech Republic*
GSV	Gabriella Szörényiné Ványi, Hungary
DLZ	Diane Levin-Zamir, Israel
CA	Cristina Aguzzoli, Italy*
GF	Giulio Fornero, Italy*
MF	Mitsuhiko Funakoshi, Japan*
JL	Jaekyung Lee, Korea*
EM	Elke Miedema, Netherlands
GW	Gladys Wong, Singapore
MF	Monica Fernandez, Catalonia, Spain*
JM	Johnson Mubatsi, Uganda
DP	Diana Paz

HPH Governance Board

BWZ	Bożena Walewska-Zielecka, GB Chair, Poland*
RH	Ralph Harlid, Vice-Chair, Sweden*
MH	Marianne Hochet, France*
MNL	Ming-Nan Lin, Taiwan*
IS	Ilaria Simonelli, Trentino, Italy*

International Conference Secretariat

BM	Birgit Metzler
PN	Peter Nowak
FT	Fritz Teutsch

International HPH Secretariat

OG	Oliver Groene, CEO
KK	Keriin Katsaros, Coordinator
FH	Fatima Haering

* Attendee is eligible to vote on behalf of a National/Regional HPH Network

Welcome, GB Chair, B Walewska-Zielecka (attachment 1)

BWZ welcomes the GA and opens the meeting. Key aims of the meeting are presented and the final agenda is shown, including which items require official votes. The GA is asked if there are objections to the November 2022 meeting report and if there are additions to the proposed agenda for this meeting. No further comments are made.

Decisions

The November 2022 meeting report is accepted. The agenda for the current meeting is accepted.

(3:30) Report from the Governance Board, GB Chair, B Walewska-Zielecka

BWZ gives a presentation of GB activities since the last GA in November 2022. Key activities include:

- › Contract renewals for the International HPH Secretariat (until 31.07.27) and Conference Secretariat (until 21.12.24)
- › Cooperation in finalizing the fees and conference program for the International HPH Conference in Vienna.
- › Updated Letter of Intent (LoI) to facilitate administrative processes

(10:30) Conference Secretariat Update, B Metzler, P Nowak, M Funakoshi

2023 International HPH Conference in Vienna, Austria

BM introduces the conference venue, hosts, format, and plenary sessions. The preliminary program grid is shown:

Program grid - including short health breaks in all (plenary) sessions

Wednesday, Sept 20	Thursday, Sept 21	Friday, Sept 22
(09.30-14.00) HPH General Assembly	(08.30-09.00) <i>Digital meet & greet</i> (09.00-16.00) <i>Pre-Conference of the Global Network for Tobacco Free Healthcare Services</i> (09.00-10.30) Plenary 2 (10.30-11.00) <i>Coffee Break</i> (11.00-12.30) Parallel Sessions 1	(08.30-09.00) <i>Digital meet & greet</i> (09.00-10.30) Plenary 4 (10.30-11.00) <i>Coffee Break</i> (11.00-12.30) Parallel Sessions 3
(14.30-15.30) HPH Governance Board Meeting	(12.30-13.30) <i>Lunch Break</i> (13.30-14.15) Mini Oral Sessions 1	(12.30-13.30) <i>Lunch Break + SC Meeting (hybrid)</i> (13.30-14.15) Mini Oral Sessions 2
(16.30-17.00) <i>Digital meet & greet</i>	(14.20-15.45) Parallel Sessions 2	(14.20-15.45) Parallel Sessions 4
(17.00-17.30) Formal Opening in memoriam Jürgen Pelikan	(15.45-16.15) <i>Coffee Break</i>	(15.45-16.00) <i>Coffee Break</i>
(17.30-19.00) Plenary 1	(16.15-17.45) Plenary 3	(16.00-17.15) Plenary 5 (17.15-17.30) Conference Closing
(19.00-) Welcome Reception	(19.30-22.00) Conference Dinner	(17.30-) Farewell Refreshments

600 abstracts have been received and the review process has begun. 200 on-site participants are permitted. Registration for on-site participants will be possible with an access code only. Three access codes will be sent to each HPH member country.

Discussion

RH and BWZ congratulate the Conference Secretariat for a job well done in planning the conference.

2024 International HPH Conference in Japan

MF presents a proposal on the 30th International HPH Conference in Hiroshima, Japan, with the theme of Equity. Proposed dates are 6-8 November 2024. The city of Hiroshima is presented, including the conference venue, local attractions, access to the city from major airports, and local cuisine. An overview of the Japan HPH Network is given. The network was established in 2015 and currently has 121 members, including hospitals, clinics, pharmacies, and other health services.

The conference is planned to be two and a half days long with 900 attendees. Five plenary sessions are planned. A short video clip is played to give impressions of Hiroshima.

Discussion

The GA is pleased about the proposal and is excited to visit Hiroshima.

MJ writes in the chat that he would be interested in hosting a future HPH conference in Uganda, focusing on hospital safety in view of re-emerging infectious disease outbreaks. This should be discussed after the GA bilaterally. Other networks are also welcome to make proposals to host future HPH conferences.

Decision

The GA accepts the proposal for the 2024 International HPH Conference to be held in Hiroshima, Japan, hosted by the Japan HPH Network.

Task Force Presentations, P Nowak, MN Lin

(41:07) Working Group on Health Literate Health Care Organizations, Dr. Peter Nowak

PN introduces the WG, founded by Prof. Dr. Jürgen Pelikan, and the self-assessment tool for OHL, which was developed based on the HPH standards. The WG was founded in 2014 based on a self-assessment tool for organizational health literacy (OHL) of hospitals, called the “Vienna HLO Tool.” In the subsequent years the WG became established within HPH, the tool was translated into English, and piloted in Austria and Belgium.

The WG has been invited by M-POHL (WHO Action Network on Measuring Population and Organizational Health Literacy) to join a piloting initiative. All WG members are invited to participate. The aim is to translate, culturally adapt and pilot the SAT-OHL-Hos in as many countries as possible. M-POHL has agreed to continue efforts on measuring OHL for the timeline 2023 – 2027. PN proposes to merge the WG with M-POHL by formal collaboration to replace the current working group.

Discussion

DLZ comments that the merging of groups would be a natural progression, with both groups having common goals and interests. RH asks for clarification about the group working with health literacy of the population or within the organization. Clarification is also requested about having two separate tools, the self- assessment for the HPH standards, and the SAT-OHL-Hos tool. PN clarifies that the M-POHL is more specific on the organizational level. OG adds that the HPH Standards incorporated more overarching standards developed by the WG.

Decision

The GA is in favor of a merger and further meetings with M-POHL should take place to finalize a concrete memorandum of understanding with clear objectives.

(1:09:00) Task Force on HPH and Environment, Dr. Ming-Nan Lin

MNL introduces the members, aims, and recent activities of the task force. A two-day climate impact checkup tool training was held in collaboration with Health Care Without Harm with 40 participants and 25 hospitals. The training included lectures, an online exercise and a hospital visit.

A Global Green and Healthy Hospitals Regional meeting took place where a joint strategy for 2023 was discussed. MNL was elected to Chair the council, which provides a good opportunity to encourage organizations from the Philippines, Vietnam, Singapore, and Malaysia to join HPH. An additional “Race to Zero” meeting was held with institutions from Singapore, Philippines, Indonesia, Malaysia, and Taiwan. Key HPH messages will be shared at the Global Gathering for Health Care Climate Action in Pittsburg, USA and during the CleanMed USA conference.

The TF will lead Taiwanese hospitals in joining the UNGCCC Race to Zero, facilitate sustainable actions globally, and maintain collaborations with HCWH, IHF, and IUHPE.

Discussion

BWZ congratulates MNL for the achievements of his TF.

(1:16:55) Report on the last Coordinators’ Meeting, Vice-Chair, R Harlid

RH provides an overview of the 2nd online Coordinators’ meeting, that occurred on 5 May 2023. Key topics included a discussion of progress towards achieving the 2021-2025 Global HPH Strategy and workplan for 2023, utilization of the International HPH Network in regional/national activities and utilizing HPH TF groups.

The HPH eCommunity will be a useful tool to share HPH implementation practices. More information is needed regarding several remaining goals in the Global Strategy; a survey will be distributed to HPH Coordinators to better strategize. Coordinators reported that National/Regional HPH Networks utilize the International Network in several ways: reports during national seminars, newsletters, special publications, webinars, and brownbag sessions on international HPH topics. A session for HPH newcomers is proposed at future HPH conferences.

Discussion

The next Coordinators’ meeting is scheduled preliminary for 20. September from 9:30 – 14:00 during the International HPH Conference in Vienna, Austria. This will be confirmed shortly. Topics for upcoming Coordinators’ meetings should be proposed and sent to the International HPH Secretariat.

(1:26:00) Information about the upcoming GB Election, R Harlid (attachment 2)

The next General Assembly will take place on 22 November 2023 which will include an election of GB members. Voting will take place for three seats, two are available. BWZ will move into the position of past Chair, Zou Yanhui’s term is ending, and IS will run for a second term re-election.

National/regional Coordinators who have not been elected previously, or who have not been a GB member for two years are eligible to run. It is important that candidates fully understand the responsibilities and time commitments expected. Requests for nomination

will begin in August; the deadline will be in mid-October. Candidate profiles will be distributed to GA members by November 8th, two weeks before the GA.

Discussion

BWZ encourages GA members to nominate themselves for the GB.

(1:36:50) Constitution: Amendment to Article V, O Groene (attachment 3)

An addition to the HPH Constitution, Article 5.6.2 is proposed, as seen in attachment 3. This is needed to meet quorum for meetings, ensure diversity in opinion and perspective and maintain an equal balance of gender and geographic distribution of GB members. The proposed addition allows the GB to propose a temporary member in the case that a GB member is no longer able to serve.

Discussion

A change to the text is proposed:

In the event that a GB can no longer serve on the Governance Board, the Governance Board is permitted to appoint a temporary member until the next meeting of the HPH General Assembly.

JL asks if this situation occurs often. OG responds that this does not happen often. It is clarified that networks are not able to replace GB members, as membership is non-transferable. Eligible Coordinators vote using Mentimeter.

Decision

Article 5.6.2 is accepted by majority vote. Ten Coordinators are present nine vote in favor. A screenshot of the Mentimeter outcome can be found in the appendix.

Presentation from HPH Networks, C Aguzzoli, M Hochet

Two Network Coordinators provide summaries of recent national HPH meetings.

(1:58:00) Report from Italy, C Aguzzoli, Coordinator of the Italian HPH Networks

CA reports on a national online training that took place on April 20th with HPH member organizations in Italy. The training webinar, “Self-assessment tools of health promotion in the healthcare setting: Basic principles, standards, and indicators” included sessions by OG, Cristina Iniesta Blasco, Manel Santana, IS, and CA on implementing the 2020 HPH Standards. 141 participants attended.

As a result of the meeting, the President of the Regional Technical Evaluation and Accreditation Body proposed to take steps towards including HPH Standards in Institutional accreditation of hospitals and health services to the regional directorate. An additional webinar, “Perceived well-being and motivation of healthcare personnel, three years after the pandemic” is scheduled for June 15th.

Discussion

The GA congratulate CA on the webinar, especially on having the standards incorporated into national accreditation procedures.

(2:07:41) Report from France, M Hochet, Coordinator of the French HPH Network

MH presents on the French National HPH Conference. The French HPH Network, with 17 members, has been managed by RESPADD since 2018 and aims to support members and provide an opportunity to exchange and share experiments and provide tools (biannual journal, newsletters, National certificate), good practice, and recommendations.

The National French conference is held in a new city each year and is open for both members and non-members. This year's conference in Lyon, funded by the French Public Health National Agency, focused on environment and health and included theoretical and practical plenary sessions, workshops, and an international session.

Discussion

The GA compliments MH on the work and progress of the French HPH network.

(2:22:00) International HPH Secretariat Update, O Groene, K Katsaros

OG provides an update on the International HPH Network. As of May 2023, there are 579 members (76% hospitals, 22% health services, 2% affiliate), 18 national/regional networks, and 35 countries represented. The HPH network is becoming more diverse and now includes organizations such as primary care services and pharmacies.

All invoices for 2023 have been sent, 45% have been paid. Secretariat activities include involvement and coordination in many activities that were presented thus far, in addition to the 2022 accounting statement, the facilitation of the TF-CA webinar and 2022 annual HPH report. An in-person governance board meeting will take place in Hamburg on June 12th and OG will participate in a high-level WHO Hospital Reform Meeting in Baku, Azerbaijan in June. The Secretariat will present at the International Conference on Integrated Care, participate in a panel during the CleanMed Germany Conference, and present during a roundtable discussion for NGOs during the 46th IHF World Hospital Congress in Lisbon, Portugal.

KK presents on the HPH eCommunity, which was built using input from Network Coordinators. A brief overview of the development process is given and a preview of the final working version of the eCommunity is given, including a showcase of good practice, discussion, upcoming events board, resources, important links, benchmarking, and pages for HPH collaborating partners and task force groups.

OG informs the GA that KK will have her last day working for the HPH Secretariat at the end of May to pursue a PhD. KK thanks the GA for three wonderful years of collaboration and wishes the International HPH Network the best of luck. FH, a medical graduate from Pakistan, will join the HPH Secretariat and looks forward to supporting HPH. OG asks that all HPH-related emails be sent to info@hphnet.org.

Discussion

The GA thanks KK for her work and welcomes FH to the HPH network. RH thanks OG for his work in managing the Secretariat.

AOB/Open Discussion, all

none.

Closing words, B Walewska-Zielecka

BWZ thanks the GA and the Secretariat for another productive meeting and looks forward to seeing everyone in Vienna during the International HPH Conference.

A group photo is taken which can be found in the appendix.

The meeting closed at 11:30.

Actions items:

	What?	Who?
1	Finalize MoU with M-POHL, report back to GB	PN
2	Send expressions of interest to serve on the GB to the HPH Secretariat	all
3	Add Article 5.6.2 to the HPH Constitution	International Secretariat HPH

Appendix

Figure 1: Mentimeter vote. 10 Coordinators are present, 9 vote “yes”.

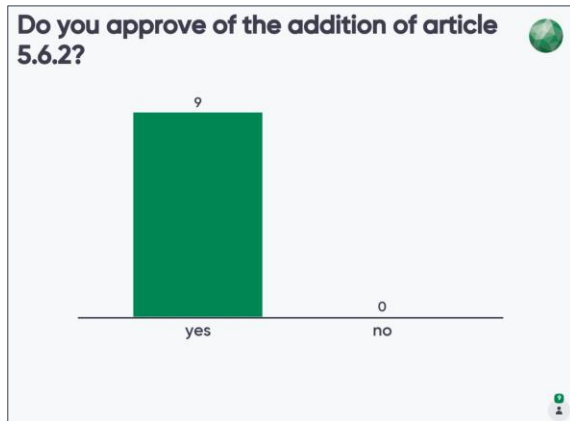


Photo 1: Group Photo of GA participants.



Pictured from top, L-R: Oliver Groene (Germany), Kerii Katsaros (Germany), Bożena Walewska-Zielecka (Poland), Birgit Metzler (Austria), Fritz Teutsch (Austria), Mitsuhiro Funakoshi (Japan), Marianne Hochet (France), Ming-Nan Lin (Taiwan), Ralph Harlid (Sweden), Jaekyung Lee (South Korea), Fatima Haering (Germany), Cristina Aguzzoli (Italy), Elke Miedema (Netherlands), Diane Levin- Zamir (Israel), Gladys Wong (Singapore), Mubatsi Johnson (Uganda), Gabriella Szörényiné Ványi (Hungary), Giulio Fornero (Italy), Ilaria Simonelli (Italy), Veronika Stejskalová (Czech Republic), Peter Nowak (Austria), Monica Fernandez (Spain), not pictured: Diana Paz