

30th Meeting of the HPH General Assembly

June 1, 2022, 8:00 – 12:00 CET



International Network of
Health Promoting Hospitals
& Health Services

In Attendance:

SF	Sally Fawkes, Australia*
AL	Astrid Loidolt, Austria*
NP	Nina Peränen, Finland*
MH	Marianne Hochet, France*
AS	Alan Siu, Hong Kong*
GSV	Gabriella Szörényiné Ványi, Hungary
RA	Róza Ádány, Hungary
AB	Adi Baumgarten, Israel
DLZ	Diane Levin-Zamir, Israel
TV	Tatiana Vander, Israel
YW	Yaron Watts, Israel
CA	Cristina Aguzzoli, Italy*
GF	Giulio Fornero, Italy*
MF	Mitsuhiko Funakoshi, Japan*
JL	Jaekyung Lee, Korea*
GW	Gladys Wong, Singapore
EM	Elke Miedema, Netherlands/Sweden
MNL	Ming-Nan Lin, Taiwan*

HPH Governance Board

BWZ	Bożena Walewska-Zielecka, GB Chair, Poland*
CIB	Cristina Iniesta Blasco, Spain*
RH	Ralph Harlid, Sweden*
MK	Margareta Kristenson, Sweden
ZY	Zou Yanhui, China*

International HPH Secretariat

OG	Oliver Groene, CEO
KK	Keriin Katsaros, Coordinator

* Attendee eligible to vote on behalf of a National/Regional HPH Network

Welcome, GB Chair, B Walewska-Zielecka (attachment 1)

BWZ welcomes everyone to the GB and opens the meeting. She outlines the key aims of the meeting and introduces the final agenda, including which items require official votes. The GA is asked if there are objections to the November 2021 meeting report and if there are additions to the proposed agenda for this meeting. No further comments are made.

Decisions

The November 2021 meeting report is approved. The agenda for the current meeting is accepted.

Report from the Governance Board, GB Chair, B Walewska-Zielecka

BWZ gives a presentation of GB activities since the last GA in November 2021.

Activities include monthly GB member meetings; completed HPH Constitution; HPH statement on the war in Ukraine; continued discussions with the Conference Secretariat regarding planned conference in Riva del Garda, Italy; and collaborating on updated GB election procedures. A new form to contact the GB and General Assembly Meeting reports have been added to the HPH website. Antonio Chiarenza has been added as a Standing Observer.

Three GB member seats will be open at the next GA meeting as three GB members are ending their terms: Cristina Iniesta- Blasco (Catalonia, Spain), Heli Hätönen (Finland), and Nicolas Bonnet (France). BWZ thanks all three members for their service and contribution to the HPH Network and encourages GA members to submit their nominations.

An introduction is given to Mentimeter and a practice vote using the question, “Describe how you feel at the start of this GA meeting using one word” is conducted with all in attendance. Thirteen attendees participate in the vote (see appendix, figure 1).

Discussion

RH mentions that due to the Conference in Riva del Garda being cancelled, that the GB decided to organize an online Coordinators meeting in October. GW congratulates HPH on signing a cooperation agreement with Health Care Without Harm (HCWH)/Global Green and Healthy Hospitals; this is an important milestone for the International HPH Network. KK and OG comment that more will be discussed later during the Secretariat's presentation.

Report from the HPH Election Committee, R Harlid (attachments 2,3)

Ralph Harlid (RH), GB member and National Coordinator of the Swedish HPH Network presents on behalf of the HPH Election Committee additionally including Antonio Chiarenza (AC), Cristina Iniesta Blasco (CIB), Keriin Katsaros (KK) and Ilaria Simonelli (IS). This group was tasked with establishing standing operating procedures (SOP) for GB member elections and establishing an election process for the 2022 GB member election that will take place at the end of the year. The group produced two documents pertaining to each task that were distributed with attachments 2 and 3.

RH outlines attachments 2 and 3, beginning with the SOPs. The SOPs outline procedures for GB elections and address: Article V of the HPH Constitution, responsibilities of GB members, desirable skills and attributes of GB members, and nomination and the election

procedure. The Election Process 2022 document includes: responsibilities of GB members, eligibility and nomination, and timeline and dates.

There are three seats available at the second GA meeting of 2022. Eligible Corporate GA members (National/Regional Coordinators) are encouraged to nominate themselves. An estimated timeline is presented:

Timeline and Deadlines*	
Request for nomination	- 1 August 2022
Deadline for submission of Nomination Form	- mid October 2022
Distribution of candidates' profiles to GA members	- two weeks prior to GA
Election at General Assembly	- November 2022

Exact dates will be announced once the date for the GA meeting is confirmed.

Discussion

MK comments that previously GB members were not permitted to be re-elected and terms were for a period of two-years. The terms have now changed to three years. She also comments that SF and AS, the previous election committee, proposed candidates to the GB as former GB members. The presentation has not reflected this and comments that someone who is not a current GB member should prepare all preparatory work, including suggestions, as to remain democratic. MK suggests that those who have left the GB should suggest candidates. RH clarifies that the election committee will only suggest candidates to support a diverse GB and equal opportunity. Otherwise, candidates will not be suggested, and all are encouraged to nominate themselves.

There are questions regarding the length of GB member terms and the period between terms of reelection. GB elections take place as needed when the terms of GB members end. MNL comments that GB member terms are three years, previously this was two years. OG comments on behalf of the Secretariat, that the time between re-election should not be extended beyond two years as there is a limited number of people who are eligible to run.

Coordinators partake in two Mentimeter votes (see appendix, figures 2 and 3). Figure 2 shows the results of the poll question, "Do you approve the Standard Operating Procedures (SOPs) for Governance Board member elections (attachment 3)?" 9 out of 10 eligible attendees present vote in favor, 1 does not participate, and there are 0 objections. Figure 3 shows the results of the poll question, "Do you approve the 2022 election procedure (attachment 2)?" 8 out of 10 eligible attendees present vote in favor, 2 do not participate, and there are 0 objections.

Decision

Both the SOPs and 2022 Election Process are approved via Mentimeter vote.

Task Force on Health Promoting Built Environment (HPBE), E Miedema (attachment 4)

Elke Miedema PhD (EM), Postdoc at the Architecture & Civil Engineering at Chalmers University of Technology in Gothenburg, Sweden, presents her proposal on the formation of a new task force on Health Promoting Built Environment. The presentation introduces the TF leader, and rationale behind the formation of the TF, using current literature on health-promoting building design.

EM proposes to form a TF that focuses on salutogenic building design and approaches including participatory, inclusive, age-friendly, active, positive, healing, restorative, sustainable and safe designs. The need for built environment should be included as part of quality in healthcare and HPH. The goal of the TF will be to collect, select, and share knowledge and experiences on building design for HPH. Possible activities might include literature review, webinars, podcasts, etc.

EM exclaims that anyone with an affinity with built environment is welcomed to join. Practitioners and academics from different countries are desired. First steps will be to establish a team and to set ambitions and priorities. Anyone who would like to join the TF or who has questions can contact EM at elkemiedema@gmail.com.

Discussion

GA members congratulate and applaud EM for an inspiring presentation and express their support. RH comments that this TF is an important development for the network. CIB proposes that the TF also focuses on introduces health promotion into old buildings. EM agrees and comments that the focus should be to use current buildings, where possible.

OG comments that there are many discussions on building hospitals in Germany that involve long planning processes. The work of the TF might be used to influence decision makers. Representatives from hospital financing organizations (such as the European Investment Bank) or those knowledgeable about cost implications of health promoting building design would be advantageous to include in the task force. MNL remembers that this topic was included previously at an HPH conference, and it is very inspiring to see the topic of salutogenesis included in building design. DLZ comments that she would like to see how digital healthcare and therapy treatment using animals is being considered.

MK comments that it is not enough to know what is needed, we need to make progress on bridging the gap between architects and builders; this TF is a step in the right direction. GW comments that there are already existing standards for green hospitals and that we should try to consult with them and integrate HPH standards into those for green hospitals instead of forming new standards.

Corporate members vote on the ratification of the new task force, “Do you approve the formation of the Task Force on Health Promoting Built Environment (attachment 4) led by Elke Miedema, PhD?” 11 out of 12 eligible attendees present vote in favor, 0 object and 1 does not participate (see appendix, figure 4).

Decision

A new Task Force on HPH and Built Environment is to be formed, led by Elke Miedema.

GA members interested in participating in this task force should email EM at elkemiedema@gmail.com

9:28 – 9:38 Break

A group picture is taken. See appendix.

Presentations from the General Assembly, Y Watts, T Vander

Two representatives from HPH member organizations present examples of health promotion projects in their organizations.

Dr. Yaron Watts (YW), Israel: Presentation of rehabilitation center and committee interventions, Loewenstein Rehabilitation Center

YW, a physical medicine and rehabilitation specialist, introduces his organization. The Loewenstein Rehabilitation Medical Center is a 300-bed facility affiliated with Tel Aviv University and founded by the Clalit health Organization in 1959. They have 100,000 hospitalization days per year. A health promoting committee was founded in 2020 as the organization joined HPH.

The committee works to reach patients, employees, and the community by organizing activities such as sports, intervention programs, group physical activities, workshops, and lectures. Plans include healthy lifestyle weeks, additional clinics and workshops, and the establishment of a dedicated clinic for promoting a healthy lifestyle among patients and the community.

Adi Baumgarten (AB), Israel: Health Promoting Activities in Hertzfeld Geriatric Rehabilitation Medical Center: Inpatients, staff and community dwellers

AB, a physical therapist, introduces her organization. The Herzfeld Geriatric Rehabilitation Medical Center has 6 inpatient wards, an outpatient rehabilitation clinic, x-ray center, dialysis unit, pharmacy, prosthetics and orthotics clinic and has been a HPH member since 2020. A 7-person steering committee was formed in 2020 with the aim to increase awareness and promote a healthier lifestyle for patients, staff, and the community.

Some activities included workshops, awareness posters, an outdoor fitness park, observing health promoting days, physical training program and lectures. This achieved increased awareness of staff health, more community involvement, and recognition as a health promoting hospital. Plans include continued activities and becoming a leading knowledge center for health for target populations.

Discussion

On behalf of the GA, BWZ congratulates and thanks both presenters for their work and implementing programs with desired HPH outcomes. DLZ comments that both organizations are recent HPH members in Israel and both hospitals achieved outstanding results in a short amount of time and during the corona pandemic due to the support of their directors and institutions.

International HPH Secretariat Update, O Groene, K Katsaros

KK introduces the International Secretariat and provides information of current HPH numbers. There are currently 592 HPH members from 31 countries, and 19 active National/Regional HPH Networks. Seventy-six percent of all members are hospitals, 22% health services and 2% affiliate members. Ninety-one percent of all members belong to a HPH network, 9% (56 members) are single members.

Secretariat activities since the last GA include: organization and participation in monthly GB meetings, management of social media pages, annual billing, publishing of first annual HPH report, joint announcement of cooperation with Health Care Without Harm (HCWH), who manages the Global Green and Health Hospitals network (GGHH). OG adds that this is an important strategic partnership for the network and to build upon the work of MNL's Task Force on HPH and Environment. HCWH has offered to provide numerous tools to be used on the HPH eCommunity to reduce the CO² impact of hospitals and health services on the environment.

Two abstracts have been accepted to conferences: IUHPE's 24th World Conference on Health Promotion virtual from Montreal and to IHF's 45th World Hospital Congress in Dubai. An abstract to the 15th European Public Health Conference is pending. KK announces that the 2020 Standards for Health Promoting Hospitals have been translated into ten languages and thanks all for their efforts in achieving this milestone. Planned Secretariat activities include: organization of GB meeting in Hamburg, writing and article on the Standards and Self- Assessment tools development processes, eCommunity development, and organizing an online meeting of HPH Coordinators on October 20th, 2022. OG adds that this meeting will be held in addition to the GA meeting in November and will provide Coordinators with the opportunity to exchange.

OG outlines progress made towards developing the HPH eCommunity, which will support members with the implementation of the Standards. Members will be able to share best practice and tools with other members. Steps taken so far: brainstorming and feasibility meetings with IT experts, research on platform functionality, poll, and user stories from HPH Members, and requirement engineering with digital transformation experts. An overview of desired functionality and an example of the requirements engineering process, including functional and non-functional requirements, are shown. Next steps include a detailed definition of requirements, broad evaluation of software solutions, testing with focus groups and final decision of software solutions. The result of this process will be reported at the next GA meeting in November.

GA members interested in participating in the focus group should contact the International HPH Secretariat at info@hphnet.org

Discussion

MNL comments that the Task Force on HPH and Environment has been working closely with HCWH since 2010. He expresses interest to share experiences with the HPH network at the next GA.

MK questions how many members include primary care facilities. KK responds that the table was made using data collected on application forms designating a member as either a hospital, health service, or affiliate member. We currently do not collect data on the type of health service. OG agrees that more effort should be made to attract primary care centers and other care providers.

DLZ comments that the Standards have also been translated into Hebrew, correcting the total number of translations to eleven.

MK asks about planned interaction opportunities on the eCommunity platform and if there will be a possibility to plan mini webinars. OG responds that communication will be direct lines of communication to other HPH members. All information uploaded will be first approved by the Secretariat to ensure relevancy. Webinar possibilities through the platform are not planned, however the Secretariat is available to organize these.

Conference Secretariat Update, O Groene (on behalf of Birgit Metzler and Juergen Pelikan)

OG reports that despite numerous efforts by the Conference Secretariat and Ilaria Simonelli, unfortunately the international conference had to be cancelled as the risk associated with the organization (Covid, war in Ukraine) were too high. A meeting of Coordinators will be organized in October so that Coordinators will have a platform for exchange. The official cancellation notice, found on the HPH website is shown.

Those wishing to host the 2023 or 2024 International Conference should contact the Conference Secretariat at conference-secretariat@hphconferences.org. A call for applications will be sent out soon.

Break 10:50 - 11:00

Governance and Policy Working Group, S Fawkes

SF, leader of the Governance and Policy Working Group presents plans and priority areas to constitute WG membership, develop a framework of engagement with non-State actors (FENSA) application to WHO, and support HPH policies as defined in the HPH Global Strategy 2021-2025 document.

Working group members should be interested in policy development and research, be analytical thinkers, and have enough time to devote to WG activities. An outline of the FENSA agreement is given. This type of agreement was adopted in 2016 to regulate engagement with non-state actions such as NGOs, private sector, philanthropies, and academic institutions. Acceptance of FENSA by WHO would allow HPH to participate at meetings, use various resources, participate in research and technical collaboration, and would assist in HPH advocacy efforts.

SF proposes to present a final application at the next GA meeting in 2022. In addition to the FENSA application it is proposed for the WG to develop evidence-based position statements or policies that can be used for advocacy, communications, or member use. It is suggested that the group develops one policy priority area in 2022 along with a supporting communication strategy. Members interested in joining this WG should contact the International Secretariat at state their interest.

Corporate members vote on the ratification of the working group, “Do you approve the formation of the Governance and Policy Working Group, led by Dr. Sally Fawkes?” 10/12 Coordinators present vote in favor, two does not participate (see appendix, figure 5).

Discussion

GA members comment about the importance of this group, especially to re-establish a relationship to WHO. Once a relationship to WHO is established, the network will be able to increase membership numbers and gain further strategic partnerships. RH states his interest to join.

JL asks about where to find former task forces and working groups and how long each group is established. Each group is constituted for a period of 4 years and former pages of TF/WG can be found either on the archive or on the website of the former International HPH Secretariat.

MK adds that more effort should be made to establish closer contact and interact with TF groups. She suggests that this be added to the agenda of the Coordinator’s meeting in

October. MNL comments that he would like to organize a webinar with the Secretariat and HCWH.

Decision

The Governance and Policy Working Group is instated, led by SF.

EU Initiative, O Groene (on behalf of Birgit Metzler)

OG introduces the project: Healthier Together, Non-Communicable Diseases (NCD) Initiative to support EU countries in identifying and implementing effective policies and actions to reduce the burden of major non-communicable diseases and improve citizens' health. The Austrian HPH Network was successful in bringing HPH to the attention of the Ministry of Health (MoH), who is a strong supporter of HPH in Austria.

The Austrian MoH has taken the lead to propose an EU Joint Action to address noncommunicable diseases and HPH members have been invited to roll out existing and potentially develop new standards in NCD and cancer prevention as well as health promoting and empowerment of patients and healthcare workers. It is desire to initiate a joint-action program to use the HPH Standards in addressing NCDs across the EU.

Information to attend a stakeholder webinar on June 3rd is shared. The next steering group meeting will take place on June 10th. All interested, including non-EU countries, should contact Birgit Metzler, birgit.metzler@goeg.at.

Discussion

DLZ asks if HPH members not belonging to a network are able to participate. OG answers that this is depending on the specifications of the proposal, however membership in a HPH network is not required.

AOB/Open Discussion, all

DLZ informs the GA that a local publication/guideline about HPH and medical centers is being produced in Israel. Chapters will be written by experts about health literacy, the HPH standards, health promotion in emergency situations and other relevant topics. DLZ asks the GA if similar publications have been produced and offers to share the table of contents. Those willing to exchange and can write to the Secretariat.

Closing words, B Walewska-Zielecka

BWZ thanks the GA for their active participation and a successful GA meeting.

The meeting closed at 11:50.

Actions items:

	What?	Who?
1	Post SOPs of GB election process on HPH website	International Secretariat
2	(August) Submit nomination forms to Secretariat if interested in running in the GB member election	Eligible Coordinators N/R
3	<ul style="list-style-type: none"> • Register interest in joining Task Force on Health Promoting Built Environment (elkemiedema@gmail.com) • HPBE TF administration (contract, website) 	all International Secretariat
4	Save the date: HPH Coordinators Meeting- October 20th, 2022	N/R Coordinators, GB Members, TF/WG Leaders
5	Register interest in participating in focus group to develop the HPH eCommunity (info@hphnet.org)	all
6	Organization of Webinar with HCWH	MNL, International Secretariat
7	Register interest in hosting the International HPH Conference in 2023 or 2024 with the Conference Secretariat (conference-secretariat@hphconferences.org)	all
8	Register interest in participating in the Governance and Policy Working Group (info@hphnet.org)	all
9	Register interest in participating in EU project on NCDs and the HPH Standards (birgit.metzler@goeg.at)	all
10	Exchange and share knowledge on publications on local implementation of HPH, if interested contact the Secretariat or Diane Levin-Zamir	all

Appendix

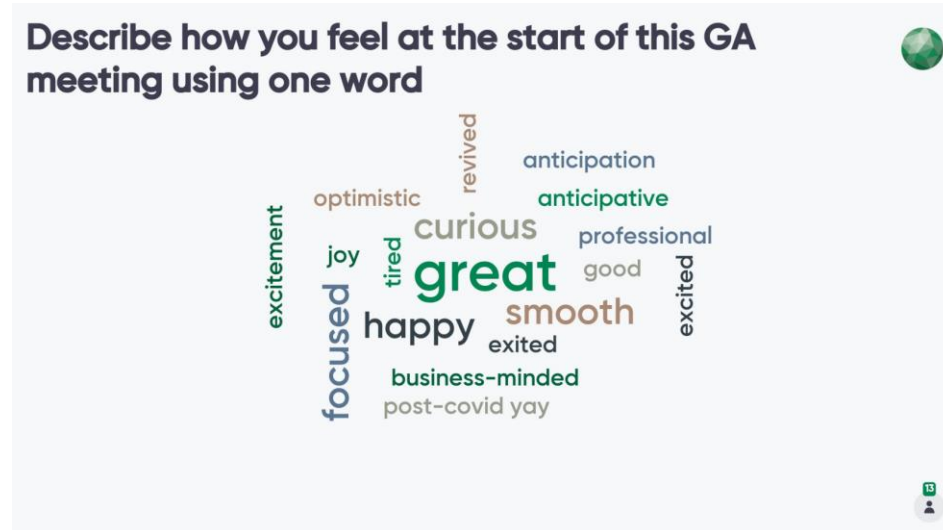


Figure 1 Results of Mentimeter poll, 13 participants

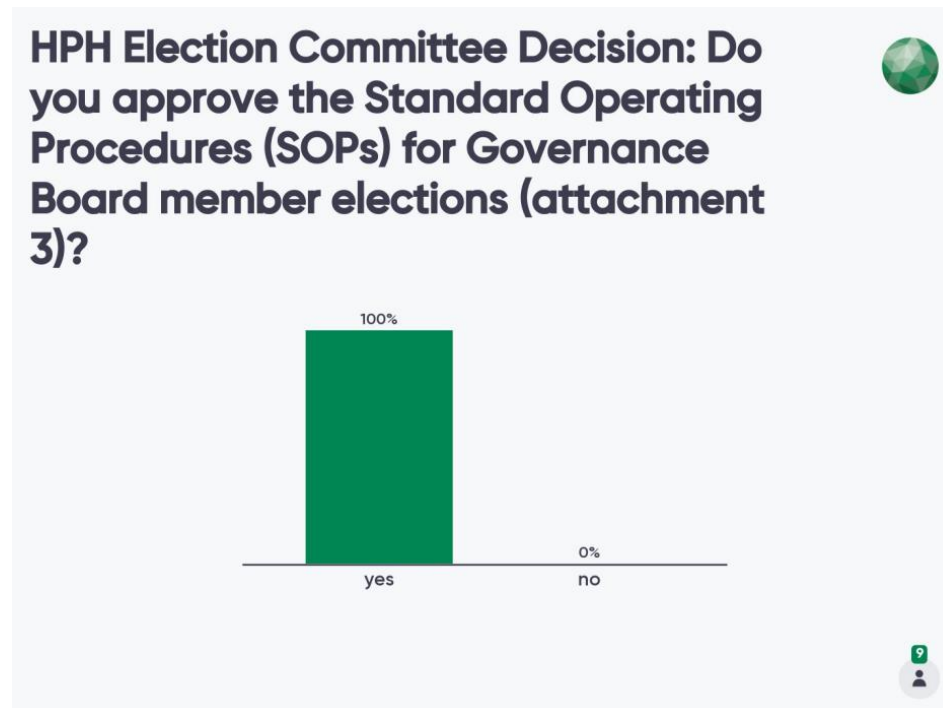


Figure 2 Result of Mentimeter vote, 9 out of 10 eligible attendees present participate

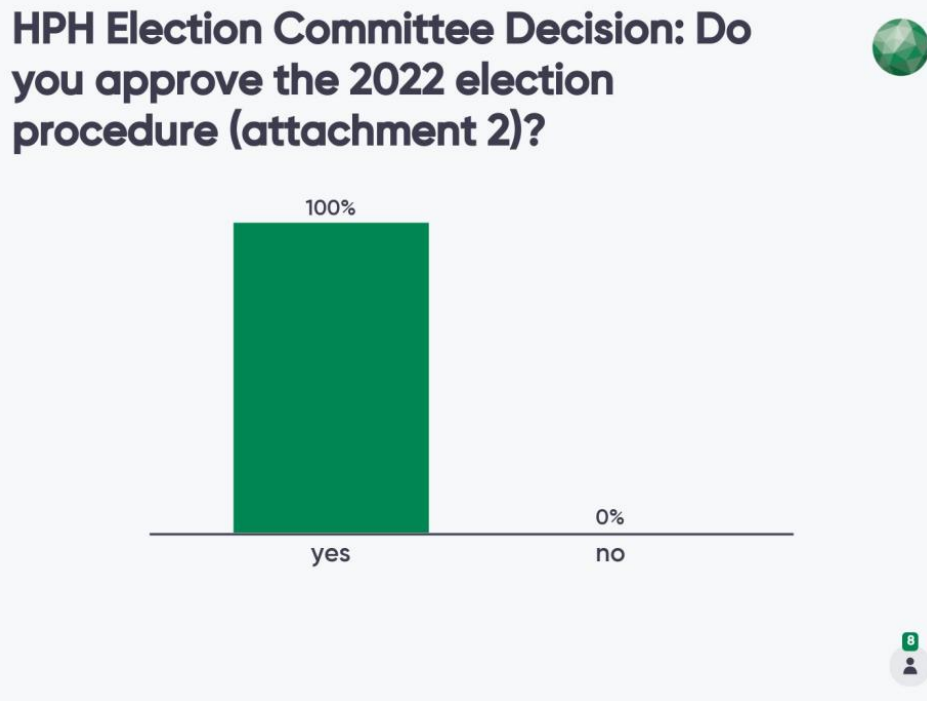


Figure 3 Result of Mentimeter vote, 8 out of 10 eligible attendees present participate

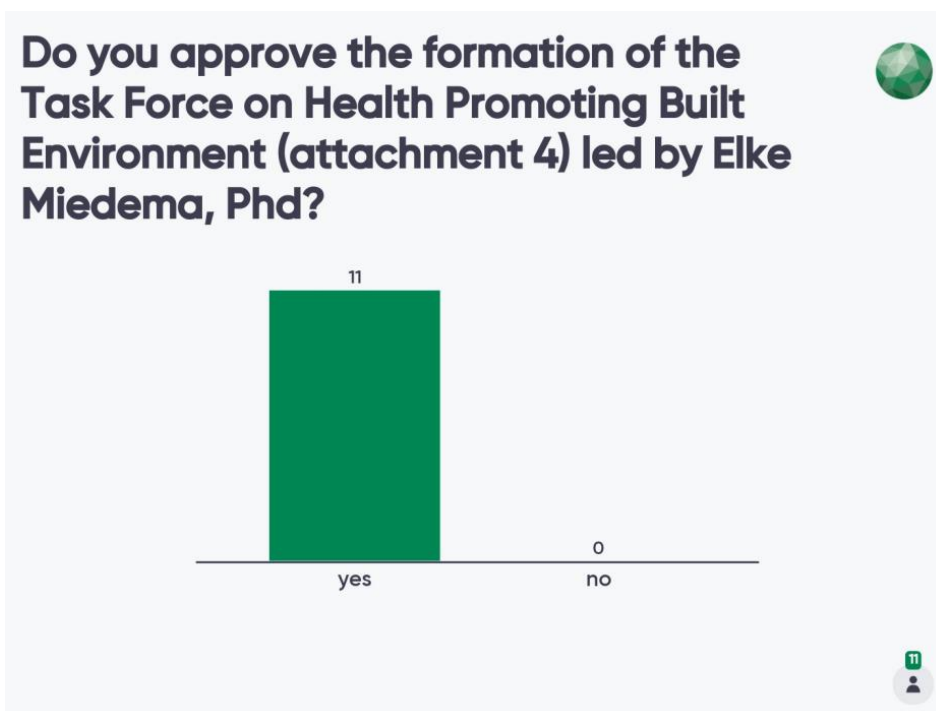


Figure 4 Result of Mentimeter vote, 11 out of 12 eligible attendees present participate



Group Photo. Pictured R-L from top: Pictured: Margareta Kristenson (Sweden), Kerin Katsaros (International HPH Secretariat/Germany), Bożena Walewska-Zielecka (Poland), Ming-Nan Lin (Taiwan), Giulio Fornero (Italy), Oliver Groene (International HPH Secretariat/Germany), Astrid Loidolt (Austria), Diane Levin-Zamir (Israel), Ralph Harlid (Sweden), Yaron Watts (Israel), Adi Baumgarten (Israel), Cristina Aguzzoli (Italy), Jaekyung Lee (Korea), Róza Ádány (Hungary), Cristina Iniesta (Spain), Gladys Wong (Singapore), Marianne Hochet (France), Gabriella Szörényiné Ványi (Hungary), Elke Miedema (Netherlands/Sweden), Tatiana Vader (Israel), Nina Peränen (Finland)

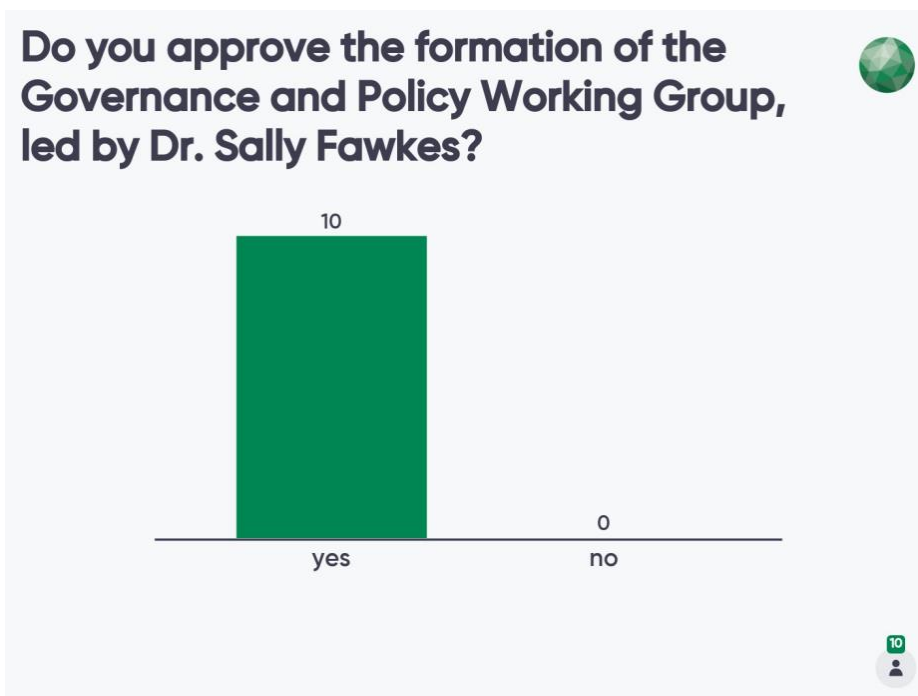


Figure 5 Results of Mentimeter vote, 10 out of 12 eligible attendees present participate