



## Agenda

1. Welcome and follow-up / Hanne Tønnesen (9-9.15) *Activity Plan*
2. Relationship to WHO and the related wording of the Constitution / Maria Haralanova (9.15-9.45) *Constitution and meeting report*
3. Ratification of new individual members and networks / Margrete Ripa (9.45-10)
4. Status of pending membership fees and warnings / Margrete Ripa (9.45-10)  
*List*
5. Budget 2008, Balance 2007/ Hanne Tønnesen (10-10.30)
6. Budget 2009 – draft / Hanne Tønnesen (10-10.30)

### COFFEE BREAK 10.30 – 10.50

7. International HPH Secretariat: Terms of References 2009-2012 / Hanne Tønnesen (10.50–11.15)  
The WHO CC is to be re-designated for the next 4-years period, including the Terms of References for the Secretariat (please see Constitution VIII § 1):
  - Administration
  - Developing Communication Strategy ([including a new proposal: establishment of the official scientific and Medline-indexed journal of health promotion in hospitals and health services](#))
  - Facilitate internal and external communication
  - Provide technical comments and respond to enquiries
  - Advocate HPH
8. General Assembly: Agenda, draft / Hanne Tønnesen (11.15–11.45) *Draft*
9. Re-election for Governance Board /Nils Undritz (11.45-12)

### LUNCH 12-13

10. Workshop: HPH Strategy and Action Plan (13-15) *Working papers*



**COFFEE BREAK 15-15.20**

11. Project Database – proposal and cost estimation / Majbritt Linneberg (15.20-15.35) *Proposal*
12. Follow-up on Working Groups and list of Task Forces (15.35–16.00)
  - a. HPH and ENSH collaboration / Ann, Christina Rustler, Simone Tasso
  - b. Journal / Hanne, Carlo, Elimar, Jürgen, Margareta, Zora, Majbritt
  - c. Patient Safety / Christina, Zora, Carlo, Oliver, Milena, Jerzy, Margareta, Jürgen, Luigi, James
  - d. Sharing of Experience / Lillian, Christina, Ann
13. Next meeting 14 May in Berlin (16-16.15)
14. AOB (16.15-17)
  - a. The future evolution of the HPH standards: process and time perspective / Louis Côté
  - b. Evidence-based health promotion strategies for the staff of network members: relevance and feasibility of a working group / Louis Côté
  - c. Request for collaboration – by International Network Towards Smoke-free Hospitals (INTSH) / Hanne Tønnesen *Mail*