##### Meeting Report

**Delegates:**

Raffaele Zoratti, Chair (RZ)

Ida Bukholm, Vice-Chair (IB)

Bozena Walewska-Zielecka (BWZ)

Manuel Santiña (MS)

Susan Frampton (SF)

Hanne Tønnesen (HT)

Jürgen Pelikan (JP)

Thor Bern Jensen

Morten Lysbeck Hansen, Rapporteur(MLH)

**Excused:**

Jerneja Farkas-Lainscak (JFL)

1. **Welcome /RZ**

RZ welcomed the GB and chaired the meeting.

1. **Membership /MLH**
   1. **H/HS Members: Ratification of new members**

The GB ratified the following new individual affiliate member:

* USA
  + Standish Foundation for Child & Family Centered Healthcare

1. **HPH Global Strategy /HT**

The GB agreed to a proposal from HT on making a joint GB editorial article, to be published in the Clinical Health Promotion Journal Vol. 6, Iss. 1, about the need for a global HPH strategy.

HT will draft the editorial and send it to the GB for comments.

1. **HPH Conferences**
   1. **New Haven /SF**

SF provided the GB with an update on the conference arrangements. At the moment, the conference has 418 attendees, but the organizing team have a goal of reaching 500. They will continue to promote the conference in order to achieve the goal.

* 1. **2017 & 2018 /JP**

The 2017 HPH Conference will be held at Easter time, April 12-14, in Vienna, Austria. JP informed the GB about the arrangements so far. An organizing committee has been set up and the venue has been booked (the University of Vienna).

So far there have been no bids to host the 2018 HPH Conference. The GB agreed to ask for bids at the upcoming HPH Conference in New Haven.

RZ proposed the possibility of asking the Italian regional HPH networks for bids to host the conference in 2018. In particular the Emilia Romagna regional HPH network, which – unfortunately – is currently without an HPH Coordinator. Antonio Chiarenza and Julia Fornero should be contacted for an update on the situation.

1. **GA /TBJ**
   1. **Status from Secretariat on list of registered GA attendees**

18 of 29 HPH networks have so far confirmed their attendance at the 2016 GA.

The Italian Regional HPH Network, Emilia Romagna, needs to identify their new HPH coordinator, as he/she will be the one to vote on behalf of Emilia Romagna at the GA.

* 1. **Programme: Breakfast workshop on coordinator role and responsibilities**



MS had prepared suggestions for the GB to consider (see above).

RZ stated that it was important to have input from people with experience from different parts of the world.

HT added that “the role of the HPH coordinator” was a working group many years back, but the problem of defining a clear role conception was never solved. It would therefore be beneficial to continue this exercise.

* 1. **GB’s progress report to GA – what to report?**

As chair, RZ will deliver the GB Report to the GA. The Secretariat will brief him in due time.

* 1. **Programme: Afternoon workshop on Global HPH Strategy 2016-2018 – who will take on the roles as facilitators?**

The GB members agreed to act as facilitators at the afternoon workshop on the Global HPH Strategy. It is expected of the facilitators to collect the main points of the debate and secure equal and fair amounts of speaking time for the participants at the WS.

1. **HPH Awards /TBJ**
   1. **GB Judging**

The Secretariat has sent the rating system to the jury members (IB/BWZ/JFL). Deadline is set to Monday, May 23, 2016.

1. **Partnership**
   1. **ENSH MoU /TBJ**

HT recommended that the HPH Network should engage in a MoU with ENSH based on “The Tobacco Endgame” vision. HT stated that it would be beneficial for the network to work with a clear goal on this matter for duration of the MoU. Sweden, Finland, New Zealand, Singapore and Catalonia (Spain) are already actively involved in the Tobacco Endgame vision.

The MoU would act as an umbrella with more detailed work plans to be formed.

The MoU would, as a minimum, last three years (2016-2018) and then be evaluated and possibly extended.

The GB decided to contact ENSH and to develop a MoU (and working plan) that can be signed at the 2016 GA in New Haven.

1. **Proposal for new working group /JP**

JP proposed setting up a new working group on Health Literacy. He stressed the importance of involving more people than only its Austrian initiators in order to secure the project’s viability and support. JP will present a draft at the WS at the 2016 Conference.

In addition to this, SF proposed asking Bernie Rossoff, Michael McGuinness and Dr. Michael Barry who are experts on the subject – and who will all participate at the 2016 Conference. The GB agreed to the proposal.

TBJ stated that the potential inclusion of non-HPH members into WGs was unproblematic, as WGs and TFs are open to anyone who has the willingness and capacity to contribute to the WG.

1. **Draft for ‘Guideline for HPH Governance Board duties and responsibilities’ /TBJ**

TBJ informed the GB about the draft for the *‘Guideline for HPH Governance Board duties and responsibilities’*, which the Secretariat has developed to better prepare potential GB members for the tasks and duties of a GB membership.

The GB supported the development of the guideline.

1. **AOB**

As it was RZ and Manel’s last GB meeting they both thanked the GB for the cooperation through the years, and wished the GB and the rest of the HPH Network all the best for years to come.