



## Meeting Report

**Participants:** Raffaele Zoratti (RZ), Ida Bukhol (IB), Susan Frampton (SF), Bożena Walewska-Zielecka (BWZ), Jerneja Farkas-Lainscak (JFL), Manel Santiña (MS), Jürgen Pelikan (JP), Jeff Kirk Svane (JS), Thor Bern Jensen (TBJ).

**Excused:** Elke Jakubowski (EJ), Hanne Tønnesen (HT)

### 1. Welcome

Due to technical difficulties logging on to the meeting for RZ and others, it was agreed that JS took on the role as chair of the meeting. After the meeting, it was decided through email correspondence to solve the many local challenges for future meetings by better instructions as to log-on procedure and hardware and software needed. The Secretariat will provide.

### 2. Ratification of new members

Aozora Pharmacy, Osaka City (Japan) was ratified as a new member.

The National HPH Network of Thailand has unfortunately declared that they are withdrawing their membership due to financial challenges (12 member hosp&hs). Secretariat is in contact to support, which was agreed to be a good procedure.

### 3. Update on members and finance

The HPH Secretariat are finalising the 2014 balance in collaboration with the financial department of Bispebjerg/Frederiksberg Hospital. The balance seems to be very close to the preliminary balance for 2014 presented at the GB meeting in Copenhagen in Nov 2014. It was decided, that the 2014 balance will be presented to GB once it is finalised. In due time before conference.

### 4. NR and TF Progress Reports

The Secretariat sent out the invitations for submissions of progress reports as per schedule. The online system had been remade to fit current context and current strategy. Changes suggested by feedback from last time had also been incorporated. Only few reports had been delivered so far, so it was agreed the Secretariat will send out reminders as appropriate.

### 5. HPH Awards

Call for nominations for HPH Awards had been launched as per schedule. All nominations this time will be electronic (incl. full documentation) for easier evaluation by GB. GB reviewers had volunteered previously. RZ, IB and HT will hand over awards at the ceremony in Oslo. So far no nominations had been made, but a few inquiries had been answered on the topic. The Secretariat will send out reminders, and the GB approved this process.

### 6. HPH Seminar Japan (incl. Newcomers Workshop)

Japan held their 2<sup>nd</sup> HPH Seminar in January 2015, HT participated in the seminar and had meetings about a Japanese National HPH Network, which is planned to be established before GA in Oslo, June 10 2015. The workshop featured a video produced by the Secretariat. The GB recommended that a generic edit of the video be added to the website.

### 7. Conferences

2015: IB gave an update on the preparation for the 2015 HPH Conference and everything is going according to plans. About 853 abstracts have been submitted. The GB applauded the progress and preparations.





2016: SF informed that Connecticut are finalizing their contract with Yale University in terms of space for meetings, support services and accommodation, and would like to review this with HPH prior to signing. The first meeting by the organizing committee is planned in February 2015. As a result of the conference in Connecticut, the Regional Network is discussing ways to expand membership locally. The GB is looking forward to the next steps.

2017: JP informed that the Conference Secretariat is working on opening the dialogue with the SEEHN network regarding their candidacy. Furthermore, and open for a call for all interested N/R Networks to submit their candidacy for hosting the 2017 conference will be made prior to the 2015 GA.

Regarding criteria for hosting conferences, it was confirmed that only N/R Networks who have paid their fee are allowed to become a candidate for hosting upcoming HPH Conferences. In order to secure transparency in the decision process, it was confirmed that a GB member with possible conflict of interest should be not be included in discussions or decisions on this matter.

#### **8. General Assembly 2015**

GB discussed the upcoming 2015 combination of the GA and Coordinators workshop into a full day event. The tentative agenda and program was approved.

#### **9. Meetings in spring 2015**

Next GB Meeting will be held on **March 31 at 2pm CET (on Webex)**. Everyone has declared their availability on this date. For the meeting in May a doodle will be sent.

#### **10. AOB**

N/A

